

New Utility Service or Service Upgrade

Please fill out requested information. Fees are due before the taps will be made.

This information will be given to the department head and Director of Public Works for review. The taps will be scheduled and all questions will be answered by the Department Head or Director of Public Works.

- This is a new utility service. This is a utility service upgrade.

Depending on the scope of your project, the review may take 2 to 5 business days or a pre-development meeting may be required.

Please place a checkmark next to each service requested.

Electric service: ____, Completed Electric Service Request/Alteration Information Sheet must be attached.

Water tap: \$50.00 ____ plus cost of material. Size of tap _____

Sewer tap: \$50.00 ____ plus cost of material. Size of tap _____

Natural Gas tap: \$225.00 ____

What type of heating is used?

- Propane Natural Gas Electric Wood fuel oil Other

Residential Deposit: \$300, unless you provide a 12-month letter of credit verifying zero late payments from your previous utility provider.

Commercial Deposit: \$500.

Name: _____

Address to be tapped: _____

Phone: _____ Mobile: _____

Do you own this property? Yes No

Have you requested a Street Excavation Permit (\$100 fee + \$500 deposit)? Yes No* N/A

Have you requested a Building Permit? Yes No* N/A

*If you marked **NO**, please see the Public Works Director.

Applicants Signature: _____ Date: _____

Note: Building permit fees will be collected separately.

For City Use Only:

Cost Breakdown

Water	
Sewer	
Natural Gas	
Utility Deposit	
Street Excavation Permit	
Total Due:	

Verified By: _____ Date: _____